



Cheque No.....  
 Date Issued.....  
 (to be completed by Treasurer)

COUNTY EXPENSES CLAIM FORM

Name..... Address.....

Appointment.....

Division.....

Expenses for period ending.....

Travel for in-county ONLY - Mileage 45p  
 County will only pay petrol costs and not mileage for any out-of-county travel.  
 Date Destination Purpose/Event Mileage £ p.

Postage.....

Telephone.....

Stationery.....

Sundries (Supporting receipts to be attached).....

TOTAL EXPENSES £ \_\_\_\_\_

Cheque to be made payable to: .....

Signed..... Dated.....

Expenses Form to be submitted to: Mrs Wendy Buckley  
 County Treasurer  
 Parbury Cottage, Honor End Lane,  
 Prestwood, Great Missenden, HP16 9HG

Expenses Approved.....



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Expenses Approved.....