



3 Walton Terrace Walton Street
Aylesbury Bucks HP21 7QY
#mission00bucks

**Bucks Scouts and Girlguiding Buckinghamshire County Camp
24th – 27th May 2019 - The Claydon Estate**

BOOKING FORM

Top section to be completed and returned to **County Office** by **30th September 2018**
email girlguidingbucks@btconnect.com

This is the initial booking form for expected numbers and/or deposits only – Sections will then be asked to complete the booking system online for all individuals attending. Details for this will be provided shortly.

Unit..... District..... Division.....

Leader's Name Membership Number

Telephone Email

EXPECTED NUMBERS ATTENDING		
	DAY VISITORS	CAMPING
RAINBOWS		
BROWNIES		
GUIDES		
RANGERS		
LEADERS		

We hope as many units as possible will attend the camp. There is no indoor accommodation, Rainbows are very welcome to come for the day and there will be lots of activities for them to do. If they choose to do so all other sections are welcome as day visitors. Ideally all unit leaders camping will have **minimum Modules 1-4 of the Going Away Scheme**. However we want all young people to have the opportunity to attend so please consider joining with other units who have leaders with the full GAW qualifications.

Please see the cancellation policy before completing



Please complete and return this booking slip with your **NON REFUNDABLE** deposit of **£100 per Section** to **Girlguiding Bucks, 3 Walton Terrace, Walton Street, Aylesbury, HP21 7QY**

I enclose a cheque for the deposit of £100 per section £.....

Please make cheques payable to the **GUIDE ASSOCIATION OF BUCKS**. Details of final payments to follow.

Leader's Name Membership Number

Unit..... District..... Division.....

The information on this form will be stored by the Admin Team until the final invoice has been paid and the booking period is finished then it will be destroyed.





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Cancellation Policy (Refunds and Deposits)

Requests will only be considered once the event has concluded and all expenses have been received for payment.

FEES

The fee for the event has been set in line with Bucks Scouts and Girlguiding Buckinghamshire's budget requirements.

DEPOSIT

A deposit is the amount of money paid to secure a place at the event and is **non-refundable**.

- The deposit of **£100 per section/group/unit** has been set at a level to cover the set up and administration charge.
- Until a deposit is paid, a place at the event will not be allocated.

BALANCE

The balance is the residual amount of money due to Bucks Scouts and Girlguiding Buckinghamshire for the event after the deposit is accepted.

- Guaranteed acceptance at the event will not be given until the balance is paid in full. Once full payment is received a confirmation will be issued to the member(s).
- The **balance to be paid no later than eight (8) weeks before** the event.
- Reminders will be issued to members one week before balances are due.
- Where bookings are made after the closing date, payment must be made in full prior to attendance.

REFUNDS

The balance of your fee may be refunded where:

- A member's medical condition changes after paying the event balance due to Bucks Scouts and Girlguiding Buckinghamshire, which renders them unable to participate in less than 50% of the activities (including domestic arrangements) on offer. For any such claim a member will need to provide supporting documentary evidence from medical professionals, i.e. GP and/or Consultants.

The balance of the event fee will not be refunded where:

- Due to a member's physical or mental condition they should not have applied for the event or it would have been reasonable for them to have consulted their medical practitioner, prior to booking or attending the event.
- A member fails to attend the event and does not meet the criteria.
- A claim is made against a pre-existing medical condition at the time of the booking.
- A member elects to undergo non-urgent medical treatment after booking for the event.
- A formal request has not been received as detailed above.

Under no circumstances will non-refundable deposits be reimbursed. This is because Bucks Scouts and Girlguiding Buckinghamshire sets deposits at a level to cover the set-up and administration charges for an event and to refund such deposits would mean the County could incur costs.

CANCELLATION BY THE COUNTY

Bucks Scouts and Girlguiding Buckinghamshire reserve the right to modify or cancel the event should unforeseen circumstances arise. In the event of such cancellation a full refund of the amount paid will be made to participants.

GLOSSARY

Event For the terms of this document, 'event' means **MISSION: 00BUCKS - CLAYDON ESTATE**.

Member For the terms of this document, 'member' means an individual (young person or adult) from either Bucks Scouts and Girlguiding Buckinghamshire.